

**ST THOMAS OF CANTERBURY CHURCH  
PARISH COUNCIL MEETING**

**Monday 13<sup>th</sup> June 2022**

**Attendees :** Kit Tranmer, Mike O'Sullivan, Matthew Ives, , Rob Fernandez, Paul Turpin, Debbie Giddings, Fr. Quentin, Geraldine Mansbridge, Michelle Spears, Lorna Spears.

Also present for the item relating to the Audio proposal were Bernard Hunter and Bob Darby

**Apologies for Absence:** Fr. Michael O'Kane, Fr. Isidore Faloona

**Meeting Chair:** Mike O'Sullivan

### **Minutes**

The minutes of the April meeting were approved.

The following update was provided:

- Organist update – it was noted that an arrangement has been made with Janet Baldacci to play on two Sundays each month. It was seen that music was essential in Church and efforts would be made to encourage more congregational singing.
- Ukraine Update – The Friars Flat has been offered to 3 adults and 4 children all of whom are from an extended family. Four are currently waiting on visa's. Preparations for the flat are underway by a group of 7 parishioners. The refugees will only have access via the Becket Centre main door to the flat. There is a need however to establish the governance surrounding the relationship with the project team and the PPC and in doing this there is a need to be clear about house rules and areas of responsibility. The PPC fully endorsed this and agreed that Kit would be the PPC representative, and the Project Team would be asked to identify their lead person. Together the representatives would agree rules and raise any issues with the PPC for approval.

### **Audio**

In introducing the subject, Kit welcomed Bernard Hunter and Bob Darby to the meeting. He referred to the incredible amount of work, which had been undertaken by them and others that has resulted in the proposals that had been circulated in advance of the meeting today.

The last meeting had agreed in principle to proceed with the technical teams proposal which had been circulated prior to the meeting and this included a final option with an estimate cost of £32.5K including VAT plus a 5% contingency. It was suggested and agreed that the contingency should be 10%.

No queries had been raised in advance and it was proposed to proceed. Points of clarification were sought in relation to rewiring, which was seen as a better option

than using old wiring. It was noted that Priests would have access to 3 radio mikes in future one of which could also be used as a headset.

It was agreed unanimously to proceed with the Church Audio project as set out in the report. Thanks were expressed to Bernard, Bob and their colleagues for all their work on this important project for the Church.

### **Summer Fete**

It was noted that the Summer Fete would now take place on 16<sup>th</sup> July between 12 noon and 4pm.

### **AGM**

It was agreed that the AGM would now be held on 17<sup>th</sup> July following 11.30am Mass.

PPC members who are standing for re-election were asked to submit their nomination forms as soon as possible.

### **Premises Quarterly Inspection report**

Rob provided a report and video of the Fabric Teams recent inspection of the site. The video for the roof area showed many issues to be addressed some of which, it was believed, related to the recent roofing works. Following a discussion it was agreed that there was a need to establish the rights of access to the wall of the Church and the grounds of the first house in Friary Close. There was also a need to establish responsibilities for issues that need to be raised with the roofing contractor. This will include discussions with the Friars about the original contracts. Rob and Matthew agreed to liaise on this matter.

### **Tennis Club**

The PPC received a governance statement from the OFM in respect of the future accountability changes for the Tennis Club. This was accepted by the PPC and it was agreed that the Tennis Club would be informed of this in writing following the meeting.

### **Car Park**

It was noted that the issue of car park security was still a matter to be addressed.

### **Next Meeting**

It was noted that the next meeting must be held with 28 days of the AGM. This will be held on 8<sup>th</sup> August at 8pm