

Parish Council meeting minutes - 14th May 2018

Attendees: Paul Turpin, Kit Tranmer, Quentin Jackson, Isabel Evans/Parker, Michelle Spears, Mike O'Sullivan, Mike Eggleton, William Yeung, Rob Fernandes, Matthew Ives, Jac Edwards.

(Patricia Gray & Aine Wood on behalf of the Summer Fayre Committee)

Apologies: Sue Musiu, Guy Williamson.

1) Minutes of last meeting.

Approved.

2) Matters arising from minutes:

a) Mass followed by a barbeque on 10th June - MS

There will not be a barbeque, only a picnic. There will also be the following:

- Treasure hunt
- Ice-cream van
- Sweet stall
- Raffle
- Jam and cakes stall

Volunteers are needed to make cakes and jams. Refer to newsletter for details.

b) Summer Fayre - 14th July 2018

Patricia Gray and Aine Wood joined us to tell us about the Summer Fayre.

The following events/attractions are planned:

- St. Thomas' Bake-off
- Pets contest (Pets At Home to judge)
- Dance 21 (A local dance troupe have signed up to perform)
- St. Antony's Country Dancing (Reception to Year 2 children will dance)
- Magician
- Children's band
- Food and drink
- Stalls
- Tug of War

It is difficult to estimate the number of people who will attend. Previous years have not kept a log of the number of attendees. Patricia and Aine will produce a full breakdown after the event so that planning will be easier in future years.

Patricia and Aine are keen to make a profit and that any profit made will be reinvested into the Parish.

Patricia and Aine require the following from the Parish Council:

- Funding
- An idea of the number of people likely to attend

Patricia feels that the church car park should be closed to all but disabled badge holders.

The CWL have been booked to run the Becket Centre during the event.

A representative from Cancer Research would like to run a stall.

Action: MO'S to arrange sponsorship of the Cancer Research stall.

A flyer will be put into an edition of the newsletter and also on the website.

- c) Volunteers' fair after open air mass (10th June) - ME

The following Parish groups will participate:

- Guides/Brownies
- Cleaning
- First Holy Communion
- Readers
- Children's Liturgy
- Repository
- Fabric
- IT
- Liturgy

- d) Parish AGM. 15th July. Review of report. Position on Finance. Resignations and new members.

After much discussion, it was agreed that we should have 2 separate reports. The first report will be the one produced by PT detailing the work the Parish Council have carried out in the past year. This report will also include details of future events the Parish Council intend to put on. The second report should be an "upbeat" one, trying to encourage people to come forward as volunteers. QJ informed us that All Saints Church recruit lots of volunteers. We should be looking to follow their example.

The Finance Committee are aware of the AGM and will have accounts ready to present.

We need to recruit 3 members to the Parish Council. Sue Musui and Guy Williamson will resign from the Parish Council this year. Jonathan McGuire resigned last year and has not been replaced.

Action: ME to circulate flyer informing Parishioners what's involved in being a member of the Parish Council.

- 3) Guides shed and others, and their use. RF & PT.**

The Guides shed (shed 2) is in a poor condition and needs replacing. Most of the other sheds are also in poor condition.

QJ suggested that a separate committee is formed to resolve the issue of the sheds.

Shed Committee members:

- Michelle Spears
- Rob Fernandes
- Mike O'Sullivan

The Shed Committee will assess each shed and report back to the Parish Council.

4) Additional chairs for use in church

PT will purchase 40 Ikea foldable chairs.

Action: PT.

5) 24 hour Adoration

Suggested date for this event - 28th/29th September, 6pm to 6pm.

The Liturgy Committee will organise this.

Action: ME

6) Usher training including fire risk, health and safety.

KT is meeting with Gerry Curran and the fire prevention team in June and will report findings to the Parish Council. Donna Patros will be asked if she would be the lead usher, as a point of contact for all ushers. Training requirements to be agreed.

Action: KT

7) AOB

QJ asked if the parking cones could be removed from the church. It was agreed that the cones will be removed for 6 months. To be reviewed after this period.

ME asked the Parish Council for £50 for the IT committee so that multiple emails can be sent. Approved.

ME and Paul Kinman would like to record mass and upload it to YouTube (via our website to ensure security). A camera will be set up in the front bench and set to record the altar. The Friars will need to be asked for their permission to be recorded.

Action: QJ to ask the Friars for their consent to be recorded.

ME has asked that all sub-committees send a short report detailing the work carried out by their group by 31st May. The Liturgy Group will use these reports to produce a special copy of The Word.

Quentin expressed concern regarding how the Parish Council should deal with homeless people within our Parish and felt that guidelines should be drawn up by the Parish Council to address this issue.

Date of next meeting - Monday, 4th June 2018 at 8pm.

