

**Parish of St. Thomas of Canterbury**  
Woodford Green, Essex,

**BAPTISM APPLICATION FORM**

PLEASE USE BLOCK CAPITAL LETTERS THROUGHOUT	
You must be a registered Parishioner and if this is your <b>first child</b> you will need to attend a baptism course before the Baptism can take place	
<b>Preferred Month of Baptism</b>	
<b>Is this your first child</b>	Yes/No
<b>Name of child:</b>	
<b>Date of birth:</b>	
<b>Place of birth</b>	
<b>Address:</b>	
<b>Post Code:</b>	
<b>Tel No:</b>	
<b>Email address:</b>	
<b>Father:</b>	Name: <input style="width: 80%;" type="text"/>
	Date of Birth: <input style="width: 80%;" type="text"/>
	Religion <input style="width: 80%;" type="text"/>
<b>Mother:</b>	Name: <input style="width: 80%;" type="text"/>
	Date of Birth: <input style="width: 80%;" type="text"/>
	Religion <input style="width: 80%;" type="text"/>
	Maiden name <input style="width: 80%;" type="text"/>
<b>Godparents</b>	Note: It is permissible to have one Godparent who is of another Christian tradition (i.e. they must be baptised in that Tradition). One of the godparents must be a practising Catholic.
	Name <input style="width: 80%;" type="text"/>
	Religion <input style="width: 80%;" type="text"/>
	Name <input style="width: 80%;" type="text"/>
	Religion <input style="width: 80%;" type="text"/>
	Name <input style="width: 80%;" type="text"/>
Religion <input style="width: 80%;" type="text"/>	

## Data Protection

Your personal details will be stored and used by the Parish for the purposes of conducting and administering the Sacrament of Baptism.

Details of how we process your data, and your rights, are on the Diocesan Privacy Notice which may be seen on the (Diocesan) website: <http://www.dioceseofbrentwood.net/diocese/data-protection/>.

- By signing below, you acknowledge that Canon Law requires some of your personal data to be entered in Registers and stored permanently; and that in the case of Confirmations and Marriages, the Parish is obliged to notify the parish(es) where you were baptised, where this may be different to the Parish of St Thomas of Canterbury.
- We may also have to be share your data with the Diocese, e.g. in cases where certain permissions are needed. Your details will not otherwise be disclosed outside the parish.
- Your names/child's name/children's names may be published in the parish newsletter which appears on the parish website.

Please only tick ✓ the box(es) you want to:

- I/we consent to the Diocese/Parish of St Thomas of Canterbury using and sharing my/our details as above.
- I/we also give consent to [our names / our child's/children's name (s)] being published in the newsletter of the Parish of St Thomas of Canterbury
- I/we consent to the Diocese/ Parish of St Thomas of Canterbury contacting me/us to advise me/us of First Holy Communion classes and other sacramental courses in the future, in my/our parish and in the Diocese. [*Please also tick the relevant boxes below for preferred method of contact*]
- I/we consent to the Diocese/ Parish of St Thomas of Canterbury contacting me/us to keep me/us informed about news, events, fundraising and activities in my parish and in the Diocese. [*Please also tick the relevant boxes below for preferred method of contact*]

Signed	Date

\* I would like to be contacted by the following method(s) (please tick ✓ the relevant box(es)):

<b>BY POST (Address as set out overleaf)</b>	
<b>BY TELEPHONE (Number as set out overleaf)</b>	
<b>BY EMAIL (Address as set out overleaf)</b>	

You can unsubscribe from our communications, or withdraw your consent, at any time by contacting the Parish Office Manager by email at [parishoffice@stthomaswoodford.org](mailto:parishoffice@stthomaswoodford.org) or by telephone on 020 8504 1686. Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required or permitted by law. This will not affect any personal data that has already been processed prior to that point.

## FOR OFFICE USE ONLY

Date to be Baptised	
Confirmation of date sent	
Priest	
Register Completed	
Database updated	