

Parish Council meeting minutes - 2nd July 2018

Attendees: Kit Tranmer, Mike Eggleton, Paul Turpin, Rob Fernandes, Quentin Jackson, Mike O'Sullivan, Isabel Evans/Parker, Sue Musiu, Jac Edwards and Brian Martin (on behalf of the Finance Committee).

Apologies: Matthew Ives, Michelle Spears, William Yeung and Guy Williamson.

1) Financial report for Parish AGM - Brian Martin

A copy of the accounts will be displayed in the church porch. A note will be in the newsletter to advise Parishioners that the Parish accounts can be viewed on the website.

Brian talked the Parish Council through the financial accounts.

Becket Centre costs were doubled for this year due to repairs and redecoration.

There are some potential large costs for the Parish. These are: the refurbishment of the church car park, the possible replacement/maintenance of the heating system and the possible replacement of the church roof.

ME suggested that Finance Committee information be more easily accessible on the website.

2) Minutes of last meeting

Approved.

3) Discussion of "Parish Council 2018/19" document

KT produced this document following suggestions from all Parish Council members.

The following guidelines were suggested:

- The Chair of the Parish Council should be impartial.
- The agenda should be drawn up as it currently is, but with more input from Parish Council members.
- Meetings should be shorter than the current 2 hours.
- Speakers should not be timed, but the Chair should stop a speaker where necessary.
- Sub-committees should report findings on a monthly basis, even if this is to report that nothing has happened.
- Action points should be displayed clearly, in list form, at the end of the minutes. This should show what the action is, who is responsible for it and when it will be actioned.
- Most agreed that meetings should still be held on a monthly basis.
- In order to attract more volunteers, we need people to give their experience of volunteering (what it's like to volunteer, how much time is involved and what needs to be done)
- Parish Office Manager (Geraldine Mansbridge) will join the Parish Council from September as an "observer" only.

4) Youth within our Parish

All members of the Parish Council agree that more needs to be done to engage the youth of our Parish.

SM - We need to set up a working group to engage the youth.

PT - Alan Mair will be talking to Trinity students in years 12 and 13 to ask them what they want from the church. We need their input before we can begin to put anything in place for them.

KT - One person from the Parish Council should be responsible for the youth group and co-opt other members to help them.

MO'S - Feedback received from the Confirmation group is that they find the Gospel readings to be outdated.

ME - A website page should be made available for the youth of our Parish.

ME - Organise a mass for the youth, with relevant readings, worded in a modern way.

5) Priorities for the Parish Council for the coming year

ACTION: All members of the Parish Council to think about what we want to prioritise for the next year.

6) 24-hour adoration (28th September 2018)

ME - There are 4 areas still to work on

- a) Flyers to be produced advertising the adoration and explaining what it is.
- b) Meditations/prayers to be produced for people to use if they wish.
- c) Schedule of groups/individuals to be present at certain times during the 24 hours
- d) Water/refreshments to be available for the 24-hour period.

Each member of the Liturgy Committee has a responsibility.

7) Parish AGM (15th July 2018)

There are 3 candidates to join the Parish Council from September. Application forms must be completed by Tuesday, 3rd July. An election will not be required as there are 3 places and 3 candidates.

ACTION: PT to write an agenda for the AGM.

8) Open-air Mass (which was held on Sunday, 10th June)

The open-air mass was an enjoyable occasion for a great number of Parishioners. Many positive comments have been received by the organisers.

9) Live streaming of mass

This is an on-going matter and mass will not be recorded or streamed until further notice.

Date of next meeting - Monday, 6th August at 8pm.

Resources:

G Drive

<https://drive.google.com/drive/folders/OBzplfteJR9NIgycWM3b1dadk0?usp=sharing> Parish Council Information

Website <https://www.stthomaswoodford.org/>

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