

**ST THOMAS OF CANTERBURY CHURCH
PARISH COUNCIL MEETING**

February 3rd 2020 at 8pm

Attendees : Kit Tranmer, Fr. Quentin Jackson, Fr. Isidore Faloona, Matthew Ives, Michelle Spears, Lorna Spears, Paul Turpin, Rob Fernandes, Mike Eggleton. Mike O'Sullivan

Apologies : Fr Michael O'Kane, William Yeung, Geraldine Mansbridge

Minutes were approved for December 2nd 2019 meeting

Matters Arising

Priorities for Expenditure

KT spoke with the Finance Committee regarding what the Parish Council priorities are. If fundraising goes to plan, there will be some money available. Parish Council to give their top 3 or 4 choices (excluding Heating and Roofing).

Youth Leader – report with final Job Description distributed to Parish Council by MS. Need to have response by end of February, as Fr. Dominic wants to advertise the position mid-March, candidate to start in September. KT said need to discuss the Youth Co-ordinator and how we are going to look at this as a Parish, and asked everyone to give a review of the Job Description produced, and to send their observations to Michelle. It was agreed to have a separate meeting to discuss this on February 24th at 8pm.

Lenten Activities/Liturgy Committee

The Liturgy Committee are deciding which topic to discuss. It has been agreed to discuss Mental Health Issues. The meetings will be held on a Wednesday night during Lent. There are three possibilities for speakers to give a talk - not yet confirmed

- MIND
- From the Diocese
- Psychiatrist

AGM

The next AGM meeting will be held on July 12

Open Air Mass – date agreed June 14

Summer Fayre

We hope St Anthony's will adjust the date so that the two Summer Fayre's amalgamate and will work together. Date agreed - last Saturday in June – June 27

Tri-Parish Situation - William sent in his report (copy attached)

Minutes Parish Council Meeting – February 3rd 2020

Heating

KT reported that the project is moving ahead. There will be some form of renewable heating to be installed, and they are looking at solar panels to provide the lighting and hot water. They are waiting for a feasibility study to be completed. There is a meeting on February 24 to discuss this.

Christmas Crib

Crib to be taken down on Saturday February 8 at 11am – LS/MOS/MI

Volunteer Evening

Volunteers evening was held on Saturday January 25, and enjoyed by all. There were around 70-90 people who attended. It was agreed to hold another one next year. ME said to say a special thank you to the Parish Office for all their help and organisation.

Film Night

The Film night will be held on Saturday February 15 at 7.45pm, and will be showing 'Jumanji'.

Car Park

KT reported that they are looking at the car park and waiting for a feasibility study regarding the safety aspects. This will be discussed with Geraldine and Fr Quentin.

Communications

ME reported the following:

- 38,000 visits on the website by the end of January.
- 544 e-mail subscribers for the Newsletter.
- There have been 120 viewings for the Online Mass. An enquiry has been received from an Anglican Church in Loughton, as they would like to set up something similar.
- Referral communication committee – Geraldine has now been added to this

ME suggested setting up 'IO Group' e-mail to communicate within a Group. It needs to be decided who would be in charge of the group e-mail.

ME asked should we put an expiry date on some website topics and that we archive past events after three months.

Purchasing Decisions

Need to be clear on how purchasing takes place and who is going to do this. Must get approval before proceeding with any purchase buying technical equipment. There is not a defined process in place.

AOB

Easter Egg Hunt will be on Sunday April 5 – MS

Date of Next Meeting

The next meeting will take place on March 2nd 2020 at 8pm.