

**ST THOMAS OF CANTERBURY CHURCH
PARISH COUNCIL MEETING**

April 1st 2019 at 8pm

Attendees : Mike O’Sullivan(MOS), Michelle Spears(MS), William Yeung(WY), Paul Turpin(PT), Mike Eggleton(ME), Fr.Isidore Faloona(IF), Isabel Evans Parker(IEP), Fr. Quentin Jackson(QJ), Paul Kinman(PK), Geraldine Mansbridge(GM), Paul Dobson(PD) and Matthew Ives(MI)

Apologies : Kit Tranmer, Michael O’Kane, Rob Fernandes

Isabel Evans Parker chaired the meeting

Dee Barouch was welcomed to the meeting and thanked for her offer of service as secretary to the Parish Council.

Minutes of March 4th 2019 meeting were approved

Reports

IT/Communications report highlighted that the website had 24,000 visits since it started, over 1,600 a month. There are 236 followers on Facebook, and 430 people signed up for electronic Newsletter. There have been 630 views on this, more than on the mailing list. It was however noted that we are not making full use of this and could do more to let people know what is going on in the church.

WY commented in regard to the Parish Partnership whenever an update is made that we should look to see how we can use social media more effectively to improve communication and engagement.

Matters Arising and Notices - Two key Agenda items

What needs to be done in the next three months, there was agreement that we need to plan things proactively.

May lectures – look at publicity arrangements for the two lectures with Posters and using the website.

EASTER

Calendar of events for Holy Week have been finalised, a Flyer to be produced two weeks before Easter.

Easter Garden will be set up on right hand side of the Church, music group may have to be moved to the other side. This matter will be discussed separately.

Logistics of the other Masses is in hand.

AGM date agreed July 14. Notice period is 28 days, and nominations are 14 days prior to the meeting. Need to inform people in June and start collecting nominations, and get these on the Agenda. GM agreed to draw up a timetable.

Tri-Church Meetings

The next meeting of Chairs of each of the Parish Councils/Parish priests will take place on 7th May at STOC. As hosts we will plan the agenda in advance. Any suggestions for the agenda to be sent to WY asap.

There will be another meeting in June suggested 10th. This will be a mixture of Partnership planning and social as the Three Parish Councils will be invited to attend. WY will Chair the meeting.

Suggestions for the Agenda were put forward as follows:

- Collegiality aim will be to achieve a common mind
- Sharing action& learning on issues such as
 - Funds for repairs
 - Youth provision
 - Building a vibrant parish community
 - Landers UK programme – helping those to reconnect with our church

It was agreed that ME be invited to the Tri Church meetings as a deputy to WY.

ME and WY invited the council to contact them with their ideas for this invent.

Outstanding Issues- Comments

- Heating – Final cost not yet known
- Roof – Exact cost not known around £300K for Roof. Finance Committee will be meeting to agree what percentage of the bill is to be paid by the Parish. Issue of establishing a Fund Raising Committee to be addressed at next meeting.
- Signage – 90% up remainder in hand
- H&S – Church emergency procedure document has been drafted and is currently under review. This will be shared with broader council at a later date.
- Volunteers Fayre – MS –no date has been set yet suggested around September/October
- Open Air Mass – MS – date June 2. Music Group have been notified and all in hand.

AOB

MS - Easter Scavenger Hunt Sunday April 14 for children aged 5-16. Tickets are not selling for this event.

PK said that the Music Group need two new speakers cost is £750 for a pair of speakers. Parish Council supported the replacement. Finance Committee to approve.

Date of Next Meeting

The next meeting will take place on May 13th at 8pm.