

## Minutes from the Parish Council meeting held on 5<sup>th</sup> February 2018

Attendees: Paul Turpin, Quentin Jackson, Kit Tranmer, Mike O'Sullivan, Mike Eggleton, Sue Musiu, Michelle Spears and Jac Edwards.

Apologies: Matthew Ives, Isabel Evans/Parker, William Yeung, Rob Fernandes and Guy Williamson.

### **1) Minutes of last meeting**

Approved.

### **2) Matters arising from minutes**

The Finance Committee passed on their thanks for the new Parish Website. ME to convey this message to the IT sub-committee.

ME - should we cut the number of newsletters printed as we now have 140 subscribers to the online newsletter?

QJ - There are sometimes not enough newsletters at the 11:30 mass

KT - There are weeks where some newsletters have been incorrectly printed and need to be recycled.

PT - This should be rectified if the printer is fixed. Fanning the reams of paper as they are put into the stack should also help with this issue.

ME - Should the Christmas Mass Survey be sent out?

It was agreed that this survey should be sent out online. SM suggested that a note be put in the newsletter advising parishioners of the survey.

**Action: ME will speak to the Parish Office to arrange this.**

### **3) Proposal for an outdoor mass, followed by a barbecue**

As Fathers' Day is on 17<sup>th</sup> June, this event will be held on Sunday, 10<sup>th</sup> June.

MS and MO'S volunteered to organise this event and will form a committee. 8:30 and 10 o'clock mass will be cancelled. Mass will be held outside at 11:30, followed by a barbecue. More details to follow.

Suggestions can be sent to MS.

### **4) Summer Fayre**

Last year's leaders wish to stand down, so we need to decide if this event is to take place this year and, if it is, who will organise it.

St. Antony's KS1 children usually perform country dancing at this event. St Antony's School will need to be contacted to determine whether they are keen to continue with this tradition.

**Action: MS to explore this subject and report back to the Parish Council with her findings.**

### **5) Parish AGM**

This will be held on Sunday, 15<sup>th</sup> July, after 11:30 mass.

The first Parish Council meeting after the AGM will be held on Monday, 6<sup>th</sup> August at 8pm.

**6) Adult Discussion Group - Sessions to be held during Lent.**

There will be 3 sessions - 21<sup>st</sup> February, 7<sup>th</sup> March and 21<sup>st</sup> March.

The subject of the first session will be "Rebuilding the Church from scratch".

**Action: MO'S to contact the Confirmation Group to invite them to the Adult Discussion Group sessions.**

**7) Fabric Committee - approval of terms of reference**

Approved.

**8) Internet and newsletter policy documents - approval for future use**

Approved, subject to the following:

It was suggested that the wording be changed to "We will not publish articles containing..."

KT - there will be an appeals process if someone wants to publish a prohibited document.

ME asked who vets the content of the newsletter. QJ advised that it is the Parish Office who currently produce the final version of the newsletter.

**Action: ME to send the Newsletter Policy Document to the Parish Office staff.**

**9) Becket Centre - corridor lights - approval for expenditure**

The lighting needs to be improved and cheaper bulbs installed. The total cost for this project will be £1245.

**Action: PT to obtain agreement from the Friars prior to this work taking place. PT will write to the Friars asking them for a contribution to the cost of this work.**

The £500 raised from the Parish International Evening will go towards the cost of new lighting.

**10) Meeting with Custos.**

If we are to spend a significant sum on the church roof and car park, Parishioners should be certain of the future of our Parish. We need to determine if the Church land was left to the Friars or to the Parishioners. The Custos. did not know the terms of the Will of Henrietta, Duchess of Newcastle, and suggested that we speak to Dr. Doherty to see if he has any further information on this matter.

As it is not Registered Land, there are no Land Registry documents.

This matter is ongoing as there are still a number of routes to progress.

**11) AOB**

- 1) The Parish Council collectively send their regards to Rob and wish him a speedy recovery.
- 2) Easter will be discussed at the next Parish Council meeting.

Date of next meeting: Monday, 5<sup>th</sup> march 2018 at 8pm.